



September 17, 2024

Board Vacancy Appointment Application Guidelines

Thank you for expressing an interest in applying to fill the current vacancy in the Talawanda School District Board of Education.

The Board requests that applicants respond to the following specific questions (rather than submit a general letter of interest):

Name:

Address:

Email:

Phone Number:

Please respond briefly to each question:

1. Why are you interested in becoming a board member?
2. Are there aspects of your education and experience that you feel would be especially helpful in this position? Please provide information to support your answer.
3. What is the single best thing you know about our schools?
Please provide information to support your answer.
4. How do you understand the need for confidentiality as it applies to this position?
5. What ideas do you have for enhancing positive engagement between the Board, the District, and the Talawanda community?
6. Is there anything else you would like us to consider in your application?

Please return your application to the HR Director, Mike Malone at malonem@talawanda.org, or submit a paper copy at the Board office at 131 W. Chestnut St., Oxford. **The deadline for application submission is 4:00 pm on Tuesday, September 24, 2024. Any applications received after this deadline will not be considered.**

The Board will meet in a Special Session at THS on Monday, September 30, 2024. After opening the meeting, the Board will adjourn to Executive Session to review all submitted applications, then will reconvene in open session to vote on an appointed replacement (or announce next steps if a decision is not reached). More information will be distributed at that meeting if a final decision is not reached.

Applicants need to recognize that submitted applications become a public record and are subject to a public records request.