

TALAWANDA SCHOOL DISTRICT

131 West Chestnut Street
Oxford, Ohio 45056

ANNOUNCEMENT OF ANTICIPATED NON-TEACHING JOB VACANCY

Announcement #18-24

Date: December 7, 2018

Effective immediately, the Talawanda School District has an anticipated job vacancy described below:

Position Classification: **Educational Assistant (monitor)**

Location: Kramer Elementary School

Vacancy due to: Anticipated Nikki Patel's resignation

Description of Duties: Cafeteria Supervision

Hours of Work: 3.00 hours per day, 5 days per week, 180 days per year

Salary Basis: As per current salary schedule

Date Needed: 2018-19 school year

Present employees of the Talawanda School District who would like to be considered for transfer to this position should make their requests on the "Request for Transfer or Re-Assignment Form" (PDS-22) on or before December 14, 2018.

Educational assistant applicants are required to have a high school diploma or its recognized equivalent to be considered for employment. An application for this position is available at the Board of Education Office or on the Talawanda website. Deadline to apply for this position is December 14, 2018.

Dennis Malone
Director of Human Resources

Post: Central Office
All School Buildings

TSD-29
Revised 8/97