

**TALAWANDA SCHOOL DISTRICT**  
**131 West Chestnut Street**  
**Oxford, Ohio 45056**  
**(513) 273-3101**

**SUBSTITUTE TEACHER APPLICATION**

Name \_\_\_\_\_ Date of application: \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_ *City* \_\_\_\_\_ *State* \_\_\_\_\_ *Zip Code*

Telephone (home) \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ cell phone \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Social Security Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Degree: Bachelor Master

Are you a retiree receiving retirement benefits from an Ohio public retirement system? Yes No

If yes, please indicate: \_\_\_\_\_

Certificate/License expiration date: \_\_\_\_\_ Certificate/License Type: \_\_\_\_\_

Areas listed on certificate/license: \_\_\_\_\_

Days available to substitute: \_\_\_\_\_

**PLEASE CIRCLE BUILDINGS IN WHICH YOU WOULD LIKE TO SUBSTITUTE:**

Bogan (K-5) Kramer (K-5) Marshall (K-5) Talawanda Middle (6-8) Talawanda High (9-12)

**FOR OFFICE USE ONLY/CHECKLIST OF NEEDED MATERIALS**

- \_\_\_\_\_ **Criminal History Record Check (BCI and FBI through Web Check) Results**
- \_\_\_\_\_ **TB Skin Test Results**
- \_\_\_\_\_ **Copy of Valid Ohio Department of Education Teaching Certificate/License**
- \_\_\_\_\_ **Copy of Official Transcript with Degree Posted**

Board approval is required prior to employment. Rate of pay is \$80.00 or \$85.00 per day depending on education (bachelor's degree/master's degree).

Revised 7/10