

**Talawanda School District
Continuous Improvement Plan
Program and Instruction Committee**

Vision: Excellence – A Talawanda Community Commitment

Mission: To ensure success for all students through the provision of a quality program and instruction, engaging all stakeholders, and ensuring fiscal sustainability.

Goal 1: Provide a quality instructional program in which all students experience success.

Strategy A: Align and implement the district curriculum to the state standards.

Activities to Accomplish Strategy 1-A	Person(s) Responsible	Resource(s)	Time Line	Measurement	Completed
1. Align District Graded Course of Study to Content Standards.	Assistant Superintendent Department Chairs Instructional Leaders	State Content Standards GCS District Website	Following 6 Year Curriculum Cycle/Schedule Aug.-June	Graded Course of Study	Ongoing
2. Incorporate content standards into all instruction.	Teachers Instructional Leaders Principals	GCS / State Content Standards	Aug.-June Ongoing	Lesson Plans State Report Card Data	Ongoing
3. Review content standards and student data to identify gaps within the instruction in order to purchase materials and recommend needed staff development.	Curriculum Council: Assistant Superintendent Director of Curriculum Instructional Leaders Building/District Admin. Department/Grade Level Chairs	Item Analysis Content Standards GCS	Aug.-June Ongoing	State Report Card / Data from short cycle assessments.	Ongoing

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Activities to Accomplish Strategy 1-A (Continued)	Person(s) Responsible	Resource(s)	Time Line	Measurement	Completed
4. Create pacing charts / short cycle assessments, in all core subject areas.	Instructional Leaders Department Chairs Teachers	Teacher Made Materials	Aug.-June Ongoing	Short Assessments/ District Assessments	Ongoing
5. Provide current high-stakes test data to all appropriate faculty members.	Building/District Admin.	High-Stakes Test Data	As Available	State Report Card	Ongoing
6. Identify and provide intervention for all students.	Teachers Building/District Administration, Special Services, Gifted Coord.	Student Profile Sheets/ Assessments SAP File	Aug.-June Ongoing	SAP data, Assessment file, AYP / Value Added Report, Increased attendance, Increased Graduation rate	Ongoing
7. Ensure the implementation of content standards and effective instruction as measured by the Pathwise evaluation instrument.	Building/District Admin.	TEA/BOE approved evaluation instrument	Aug.-June Ongoing	As per Master Agreement	Ongoing

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Strategy B: Evaluate student data on State / Standardized Assessments to make instructional and staff development decisions.

Activities to Accomplish Strategy 1-B	Person(s) Responsible	Resource(s)	Time Line	Measurement	Completed
1. Review/interpret student data and instructional activities.	Building and District Administration, Instructional Specialists, Grade Level, Dept. Chairs.	Item Analysis Practice Tests Curriculum Articles Instructional Materials	August-June.	State Report Card	Ongoing
2. Coordinate vertical planning/district instructional meetings to improve instruction.	Assistant Superintendent	Item Analysis Practice Tests Curriculum Articles Instructional Materials	Monthly/Quarterly meetings.	Copies of Agendas State Report Card	Ongoing

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Activities to Accomplish Strategy 1-B (continued)	Person(s) Responsible	Resource(s)	Time Line	Measurement	Completed
3. Establish and implement plan of action to address AYP/Value Added.	Director of Special Services / Assistant Superintendent / Principals	State AYP Goals and Reports State Report Card	One time per month at department and principal meetings	State Report Card	Ongoing
4. Implement and evaluate after school/summer school programs.	Assistant Superintendent Dir. Of Curriculum Instructional Leaders Building Administration Summer School Principals	Intervention Materials (Great Source, Summer School Binder, Teacher-Made Materials)	Aug.-June	State Report Card	Ongoing

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Strategy C: Monitor student growth in Reading and Math in Grades K - 5 to make instructional decision to address the specific needs of each student.

Activities to Accomplish Strategy 1-C	Person(s) Responsible	Resource(s)	Time Line	Measurement	Completed
1. Provide math intervention to low performing students in order to comply with AYP.	Elementary Principals Teachers, Title I	Investigations	Weekly	Diagnostic/OATS	
2. Meet and discuss with teachers data from Math and Reading adopted programs and District assessments.	Elementary Principals Instructional Leaders Grade Level Chairs	AR Program, Lucy Caulkins, Sitton Spell, DIBELS, Reading Toolkit, Investigations, District Assesments	Ongoing	AR Reports - At least 85% passing score Less than 10% at risk	Ongoing
3. Meet and discuss with teachers their progress as related to pacing charts and short cycle assessments.	Elementary Principals Instructional Leaders Grade Level Chairs	Pacing Charts Lesson Plans Grade Level meetings	Ongoing	Documentation of progress Pacing Guidelines	Ongoing
4. Evaluate intervention data from Direct Instruction assessments.	Elementary Principals Title I/Intervention Teachers	Direct Instruction Program	Ongoing	Direct Instruction Assessments / Documentation from Meetings	Ongoing

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Activities to Accomplish Strategy 1-C (continued)	Person(s) Responsible	Resource(s)	Time Line	Measurement	Completed
6. Implement and analyze district reading and math unit assessments, diagnostic, and achievement tests.	Elementary Principals Instructional Leaders Grade Level Chairs Teachers	District Unit Tests Diagnostic Tests Achievement Tests	Ongoing	At least 85% passing score Less than 10% at risk	Ongoing

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Strategy D: Evaluate student data on State / standardized assessments to make instructional decisions and provide intervention in all areas of student performance in grades 6-8 at Talawanda Middle School.

Activities to Accomplish Strategy 1-D	Person(s) Responsible	Resource(s)	Time Line	Measurement	Completed
1. Evaluate reading intervention programs	L.A. Department Chair L.A. Instructional Specialist Read Right certified tutors Classroom Teacher Principal	Reading materials including text, trade books, manuals, etc. Professional Development	Ongoing	Improvement of reading scores by 5% each year on the state report card	Ongoing
2. Evaluate and Expand Extra-Time/Extra-Help program building wide	TMS ET/EH committee Principal Counselors Classroom teachers	Teaching materials Financial support	August - June	Offer 60 hours of ET/EH during the school year	

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Strategy D: Evaluate student data on State / standardized assessments to make instructional decisions and provide intervention in all areas of student performance in grades 6-8 at Talawanda Middle School.

Activities to Accomplish Strategy 1-D (continued)	Person(s) Responsible	Resource(s)	Time Line	Measurement	Completed
3. Meet and discuss with teachers data from Math and Reading adopted programs and District assessments.	L.A. Department Chair L.A. Instructional Specialist L.A. Teachers Principal	AR Program, Collins Writing, Sitton Spell, DIBELS, Reading Toolkit, Investigations, District Assesments	August-June	For all classes: Minimum of 85% correct Not more than 20% at risk	
4. Create short cycle assessments in all core areas	Instructional Specialists Department Chairs Classroom Teachers	Teacher made practice tests and materials	Ongoing	Short cycle assessments available for all core areas	
5. Implement Collins Writing in all subject areas.	Instructional Specialists Dept. Chairs Principal Classroom Teacher	Collins Writing Manual Prof. Development	Ongoing	Type I or II once a week in all classes	

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Strategy E: Evaluate student data on State / standardized assessments to make instructional decisions and provide intervention in grades 9-12 at THS.

Activities to Accomplish Strategy 1-F	Person(s) Responsible	Resource(s)	Time Line	Measurement	Completed
1. Evaluate reading intervention programs (Corrective Reading and Read Right).	Intervention Coordinator, Administration, teachers, guidance	Nationally normed assessments, trade books, manuals, professional staff development	Ongoing	Improvement of reading scores by 5% each year on the state report card	
2. Implementation and Evaluation of Co-Teaching Model	Administration, Professional teaching staff, guidance	Professional development, schedule common planning time, regular release time	Ongoing	Achievement of AYP on the state report card	
3. Evaluation of student intervention programs	Intervention coordinator, administration, guidance, teachers	ET/EH model, test materials, manuals, data, SAP materials	Ongoing	Increase Graduation Rate, Decrease student failures, improve student GPA and state report card scores, SAP accommodations being met	
4. ACT & SAT Preparation	Intervention Coordinator, administration, guidance	ACT & SAT preparation materials as appropriate, instructional staff	Ongoing	Increase in building ACT & SAT aggregate scores	

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Strategy F: Evaluate student data on State / standardized assessments to make instructional decisions and provide intervention in grades 9-12 at THS.

Activities to Accomplish Strategy 1-F (continued)	Person(s) Responsible	Resource(s)	Time Line	Measurement	Completed
5. Talawanda Leadership Team will meet regularly for ongoing monitoring of OGT short cycle assessments	Talawanda High School Leadership Committee (TLC)	Test data	Quarterly	Increase in OGT scores	
6. OGT preparation	Administration, TLC guidance, intervention coordinator, teachers	OGT prep materials as appropriate	October to March	Increase in OGT scores	
7. Assess honors and AP course offerings and alignment	Administration, guidance, TLC	College Board resources, student grades, TSD/MU Partnership	Semester	Adoption of scope and sequence of honors and AP course offerings	

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Strategy G: The Department of Special Services will evaluate student data on State / standardized assessments to make instructional decisions and provide intervention in order to meet individual student needs.

Activities to Accomplish Strategy 1-G	Person(s) Responsible	Resource(s)	Time Line	Measurement	Completed
1. Identify and provide appropriate reading curriculum for specialized instruction.	Director of Special Services, Case Managers Teaching teams	IEP'S Test Data	On-going	Meeting AYP in all areas, fluency and comprehension	
2. Target OAT/OGT test standards and provide interventions.	Case Managers, Teaching Teams, Intervention Coordinator	District Adopted Curriculum	On-going	Meeting AYP, decrease in student failures, increase in attendance rate and graduation rate.	
3. Implement and evaluate procedures to facilitate smooth documentation of alternative assessments.	Director Special Services, Asst. Superintendent, Admin. Assistant to Special Services, Coordinator of Special Services, Intervention Specialists	Benchmarks and standards, time lines, building mentors, department/grade level teams	On-going	Test scores	Successfully completed but remain due to changing law and forms.

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Activities to Accomplish Strategy 1-G	Person(s) Responsible	Resource(s)	Time Line	Measurement	Completed
4. Host monthly meetings with specialized departments to facilitate communications.	Director of Special Services Coordinator of Special Services	Psych team, teacher teams, case managers preschool team motor team	School Year	Reduced misunderstanding of due process Desktop Notebook	
5. Develop an ESY (Extended School Year) plan for students.	Director of Special Services Coordinator of Special Services, Teachers, Parents Agencies	Teachers	Ongoing	Enrollment and documented re-couplement and regresssion	

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